

Parts Order Form

This form is used (1) to order parts when tagging an apartment turnover or (2) to order repair parts for any apartment. In addition, it is a required form to be used with each apartment turnover.

Property

Date

[illegible]

Note: Line out any items received and resubmit this order at least weekly on Sunday for any items not received and still wanted otherwise all unshipped items ordered will be cancelled.

DRB Investment Group

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Form 7.2 8/27/05